

MUNICIPAL CORPORATION, KARNAL

Start Date of Bid Submission	:-	15.11.2021 from 04:00 PM
End Date of Bid Submission	:-	22.11.2021 upto 05:00 PM
Opening of Technical Bid	:-	23.11.2021 from 09:00 AM

Tender Fees:- 1000 + 1180

Earnest Money:- 100000/-

Municipal Corporation, Karnal is inviting online bids from the prospective bidders for Generation and distribution of Notices for the properties falling in 24 colonies regularized by the govt. in year 2004 vide notification no. CTP/A-III/2004/50068-86 dated 17.12.2004, vide notification no. S.O. 81/H.A. 13/2013/S.3 /2013 dated 04.10.13, 27nos of colonies declared as Civic Amenities and infrastructure deficient Municipal Areas (Special Provisions) Act-2013. And in the year 2018 vide notification no18/83/2018-3C1(i) dated 30.04.2018 , 23 nos of colonies , vide notification no. 20/65/2018-6C1 dated 28.09.2018, 10 colonies and vide notification no. 18/221/2018-3C1 dated25.10.2018, 02 colonies were declared as Civic Amenities and infrastructure deficient Municipal Areas (Special Provisions) Act-2016 (Total 85 Colonies) for collection of development charges and to Organize camps for collection of development charges and receipt of payment through Payment gateway of online services of ULB.

The overall scope of work for the tender is listed as below.

- To assess the development charges as per applicable rates for 2004 & 2013 and for colonies declared in 2018 notified vide notification endorsed vide memo no. 8/27/2018-1C1dated 27.09.2018 , based on the Collector rates. The agency will procure the latest Collector rates from Tehsildar and revise the development charges accordingly.
- Demand and collection register of Development charges and prepare a database in soft format for all the properties eligible for the purpose of said taxes and fees and accordingly the updating / reconciliation of property record as per Property tax Survey.

- The bidder shall provide Services in relation to generation of Bill for Development charges Issuance of Notice & Bills, with technical handholding support for each and every applicable property falling under Jurisdiction of MC Karnal
- GPS Latitude and Longitude base Data using mobile / handheld device, using Map Interface to geo-tag the property to maximum accuracy.
- The database shall be supported by the application which can portray database collected and created, in form of Development charges Digital Platform MIS and the same shall be accessible to the DULB.
- The data base of Development charges collected and fresh demands shall be integrated with the Property tax Data Base and updating the same over NDC Portal as per requirement of DULB and MC Karnal from time to time.
- The Agency will provide categorize data of properties with present use/nature of property.
- The agency will also serve notice to the defaulters who failed to deposit the development charges for recovery of dues under section 129 and 130 of Haryana Municipal Corporation Act-1994 at 50% of the per unit rate accepted by MCK for service of notices
- The agency will at least twice in a month organize Camps , provide service through kiosk for collection of development charges and provide a dashboard at public place during the camp for assistance, corrections , queries and redressal of the objections at site after verification of supporting documents. No additional payment shall be made for organizing the camps and agency will have to provide the resources at its own

Tender fee & earnest Money

The prospective bidder has to deposit a tender fee as applicable including GST for online tenderers, and an Earnest Money of Rs. 1 Lac for participating in the tender. the earnest Money shall be kept as security for the successful bidder. The security shall carry no interest.

Timeline for works :

The Agency should preferably start the work of generation of bills and its distribution, physically within 10 days of work order and complete the work with a

period of 4 Months.

Timelines for payment

1	On Creation of Database of deposited development charges and eligible properties for service of notices	10%
2	Generation of Bills for remaining properties as per applicable rates	10%
4	Distribution of Notices	25%
5	Submission of Proof of Receipt of Notices in GIS based digital format	10%
6A	Organizing on site Camps for collection of development charges and redersaal of objections through kiosk on the day as deiced by MCK at least two camps in each colony	20%
6B	Integration with NDC Portal	
7.	Verification of work by MC Karnal	25%

Financial Bid

1. The agency will quote per unit / property rates for the scope of work mentioned above.
2. Service of notices to the defaulters who failed to deposit the dev. Charges for recovery of dues under section 129 and 130 of Haryana Municipal Corporation Act-1994 at 50% of the per unit rate accepted by MCK

Technical Bid & Qualification Criteria

1. The prospective bidder can be a firm / Private Limited Company / Limited Company.
2. The prospective bidder should posses turnover of 1.00 Crores in last three years.
3. The agency shall have experience of at least 5 years in the same field with Municipal Corporation councils/ committee in Haryana. The agency should have net worth of Rs. 5 Crores.
4. The agency should have done one single similar work of minimum Rs. 50 Lacs with any Municipal Corporation /council/ committee in Haryana.